



## CALL FOR PROVISION OF CATERING SERVICES

### WOMEN INITIATIVE FOR SUSTAINABLE ENVIRONMENT (WISE)

Women Initiative for Sustainable Environment (WISE) is pleased to invite proposals from experienced caterers in Kaduna state to provide catering services at our upcoming 'Book Reading Event'. The event will host 30 all-female guests, and we require professional caterers to provide the cocktail style menu in a timely and hospitable manner.

#### BACKGROUND AND RATIONALE

WISE is a non-governmental organization dedicated to empowering women in Nigeria and parts of Africa with practical climate solutions aimed at mitigating and reducing the impacts of climate change. As COP 30 approaches, WISE in partnership with the Association for Women's Rights in Development (AWID) will host a book reading event for select women drawn from various works of life, who are resident in Kaduna State. The event is designed as part of our COP30 Resistance Hub for Climate Justice- Nigeria activities; and it will be an evening of relaxation, thoughtful dialogue, and reflection in an elegant and serene atmosphere.

#### SUBMISSION REQUIREMENT

Interested caterers are encouraged to submit their proposals/quotations, detailing menu options, pricing etc. Proof of relevant experience will be an added advantage.

You may please provide the following information:

- A brief profile of the catering business, including relevant experience.
- Proposed menu options (with a variety suitable for women).
- Cost breakdown (per person or package).
- Details of service delivery (serving style, staff, equipment if any).
- Contact information.

#### SUBMISSION OF APPLICATION

Interested caterers are to submit and send to [infowisenigeria@gmail.com](mailto:infowisenigeria@gmail.com) or call **+234 7080057560 (WhatsApp), +234 8136427824** for any related inquiries. Please make the subject of your email: "CATERING SERVICES FOR BOOK READING"

#### SELECTION PROCESS

All proposals will be reviewed based on menu quality, cost-effectiveness, experience, and ability to deliver excellent service.

\*\*\*\*\***Kindly Note that proposals are welcomed from Kaduna state ONLY.**

\*\* Also note that incomplete and late applications will not be accepted, and only shortlisted caterers will be contacted

\*\*\*All proposals must be received by midnight of **14th October 2025\***